

STOCKHOLM TOWNSHIP
ANNUAL MEETING AGENDA
 Tuesday March 12, 2024
 8:15 p.m.

Call the Meeting to Order by Clerk Halonen

Recite the Pledge of Allegiance

Appoint Moderator

Approve the Minutes of 2023 Annual Meeting in the Annual Report

Presentation of Reports:

- A. Auditor’s Report – No Motion necessary for this Report
- B. Treasurer’s Report and Recycling Report
- C. Financial Statements
- D. Planning and Zoning Report- No Motion necessary for this Report

Approve Fire Contract: 74,805 for 2025
 2024 Fire Contract is \$49,246 That is an increase of \$25,559.
 2023 Fire Contract was \$44,572.
 2022 Fire Contract was \$43,057.

Levy Certification for	2025:		2024
Breakdown:	\$240,754	General Fund	\$225,754
	\$74,805	Fire Contract	\$49,246
	\$20,000	Improvement Fund	\$20,000
	\$20,000	Equipment Fund	\$20,000
	\$15,000	Roads	\$15,000
	<u>\$10,000</u>	Gravel	<u>\$10,000</u>
	\$380,559		\$340,000

Old Business

New Business

- Cemetery plots increase pricing and implement a rule about purchasing burial plots.
- Increase Rental Rates for SCC
- Reminder ditches are not for dumping
- Running at Large Dog ordinance
- Gravel Company can deliver to township residents
- Minnesota Flag

STOCKHOLM TOWNSHIP
ANNUAL MEETING AGENDA
Tuesday, March 12, 2024
8:15 p.m.

Election Results:

1-Year Supervisor Position B:
Supervisor: _____

3-Year Supervisor Position D:
Supervisor: _____

3-Year Supervisor Position E:
Supervisor: _____

2-Year Clerk Position
Clerk: _____

Reorganizational Meeting for Current & New Board Members will be _____

Adjourn the Meeting

STOCKHOLM TOWNSHIP

ANNUAL MEETING MINUTES

Tuesday, March 14, 2023 8:15 p.m.

Attendees include Chair Dan Sangren, Vice Chair, Supervisor Andy Engh, Supervisors Davis Sand, Treasurer Cecilie Sangren, and Clerk Wendy Halonen.

Call the Meeting to Order by Clerk Halonen

Recite the Pledge of Allegiance -- Recited

Appoint Moderator – A motion was made by Andy Engh and seconded by Dan Sangren to appoint Clerk Halonen as moderator of tonight’s meeting. The motion carried unanimously.

Approve the Minutes of 2022 Annual Meeting in Annual Report Packet – A motion was made by Mike Lonnee and seconded by Larry DeRosier to approve these minutes. The motion carried unanimously.

Presentation of Reports:

- A. Auditor’s Report – No Motion is necessary for this Report See Notes from CDS.
- B. Treasurer’s Report and Recycling Report – A motion was made by Larry DeRosier and seconded by Greg Howell to approve these reports. The motion carried unanimously.
- C. Financial Statements—A motion was made by Greg Howell and seconded by Leonard Wozniak to bring them to the floor. A motion was made by Greg Howell and seconded by Leonard Wozniak to approve this report. The motion carried unanimously.
- D. Planning & Zoning Report – Fred and Darin were not present to give this report but was sent by email. See the report attached.

Approve Fire Contract: \$ 49,246 for 2024

2023 Fire Contract is \$44572. That is an increase of 4674 or 10.5%.

A motion was made by Larry DeRosier and seconded by Michael Lonnee to approve this report. The motion carried unanimously.

Levy Certification for 2023:

Breakdown:	\$	275,000	General Fund
	\$	20,000	Improvement Fund
	\$	20,000	Equipment Fund
	\$	15,000	Roads
	\$	<u>10,000</u>	Gravel
	\$	340,000	Grand Total

The boards recommendation is to leave the levy where it is. A motion was made by Leonard Wozniak and seconded by Larry DeRosier. The motion passed unanimously.

Old Business

Planning and Zoning

There was a discussion about the cost of Hometown Planning and the inspector Darin Haslip with 101 Development Resources. We have raised the permit fees to cover the cost of Hometown Planning.

New Business

Learning Owls Daycare Rent – Some discussion was had amongst the residents about the daycare and the rental rate. There was not a decision to raise the rent of the daycare. For the record, Keaton Danielson does not want to see the daycares rent raised because of building improvements.

Clerk and Treasurer Position- Should this be an elected or hired position? There was a discussion for an elected position and a hired position. A motion was made by Larry DeRosier and seconded by Mike Lonnee to keep the Clerk and Treasurer positions as an elected position. The motion carries with 1 opposed.

Stockholm Community Center Improvements - A motion was made by Harlan Kotila seconded by Sandy Wozniak to approve up to \$25,000 on building improvements. A motion passed unanimously.

Talk about the rental fees for renting out SCC- There was a discussion on raising the rent for renting out the SCC. A motion was made by Larry DeRosier and seconded by Leonard Wozniak to leave the rental fee as is. The motion passed unanimously.

Open forum

Leonard Wozniak brought up the concerns with the icy and snowy roads while driving his bus route on the Stockholm Roads.

The school district decides when to close school or for a 2-hour late start due to road conditions.

Sandy Wozniak raised the concern that the Stockholm Township roads were dangerous for school buses and anyone else driving on the township roads.

Update from Mike Kaczmarek County Commission for District 5- Delano Journal is now the official newspaper for Wright County, Wright County board meetings are on the 1st and 3rd Tuesday of the month at 9 am in the new building in Buffalo MN, Wright County now has a Gravel Tax Reclamation Committee, and Public Hearing March 21, 2023 to talk about the Fee schedules.

David Sand is recommending we hire 2 or 3 extra people to help with snow plowing.

STOCKHOLM TOWNSHIP

ANNUAL MEETING MINUTES

Tuesday, March 8, 2023 8:15 p.m.

Election Results:

3-Year Supervisor Position A:

Supervisor: Doug Lundeen

1 Year Supervisor Position B:

Supervisor: Dan Sangren

1 Year Supervisor Position D:

Supervisor: Luke Mattson

2 Year Treasurer:

Treasurer: Cecilie Sangren

1 Year Clerk:

Clerk: Wendy Halonen

A motion was made by Leonard Wozniak and seconded by Mike Lonnee to Adjourn the Meeting.

Meeting adjourned at 9:01

2023 Stockholm Township Annual Recycling Report

	<u>2023</u>	<u>2022</u>
Amount Township Paid	\$8,440.00	\$9,840.00
Amount Township Received	\$1,502.60	\$1,566.00
Pounds Recycled	40,260	56,600
Cost Per Household (Based on 399)	\$ 17.39	\$ 20.74

2023 Stockholm Township
Annual Treasurer's Report

	<u>2023</u>	<u>2022</u>
Treasurer's Balance 12-30-22	\$ 274,579.13	\$ 145,350.92
Receipts	\$ 442,825.80	\$ 485,899.62
Disbursements	\$ 624,797.57	\$ 356,671.41
Treasurer's Balance 12-29-23	\$ 92,607.36	\$ 274,579.13
Outstanding Checks	\$ 116,430.68	\$ 3,861.49
Bank Balance 12-29-23	\$ 209,038.04	\$ 278,440.62

Savings Accounts

Improvement Fund	\$ 25,496.51	\$ 23,311.40
Equipment Fund	\$ 50,980.32	\$ 30,827.35
Daycare	\$ 502.84	\$ 502.33

New Building Owing

New Building Loan Payments \$1,490.85/Mo. Taken out of Improvement fund each mo.	\$ 104,019.58	\$ 116,295.96
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		2023
Office and SCC Supplies		\$1,781.27
Reimbursement miles and supplies		\$2,952.03
Lake Region and Centrasota		\$14,277.86
Fire Contract		\$43,814.50
Maintenance Parts		\$3,890.66
Equipment (New and some repairs)		\$19,862.35
Accountant		\$6,552.47
SCC Update		\$23,688.86
Newspaper ads and notices		\$1,354.84
Hometown Planning		\$18,673.62
Lawyer		\$12,283.59
Gravel		\$207,037.02
MN Township Assoc		\$1,154.40
MATIT		\$8,585.00
Garbage and Recycling		\$11,086.80
PERA		\$24,769.84
IRS		\$18,770.27
MN Tax UI		\$2,519.19
Electric		\$7,814.06
Internet		\$569.32
101 Development Inspector		\$14,986.27
Bryan Rock		\$3,826.68
Recycling winners		\$260.00
Election Expenses		\$1,902.39
Misc		\$82.00
Wright County Title Recording and other		\$12,751.60
Lakes Gas		\$4,100.29
Improvement Fund		\$20,000.00
Equipment fund		\$20,000.00
Fire Signs		\$845.20
Snow Removal		\$8,529.76
Dust Control		\$9,916.30
Ashwill		\$20,271.00
Mowing		\$4,850.00
AR Engh		\$125.00
Flatout tire		\$7,255.06
Brose		\$2,850.00
Precision Welding		\$65.00
Special Assessemnt Ditch		\$3,868.54
Payroll Maintenance		\$44,421.32
Payroll Clerk		\$9,312.98
Payroll Treasurer		\$2,964.39
Other Payroll		\$1,315.98
Total Claims for 2023		\$625,937.71

Hometown Planning 2023	\$18,673.62
Admin Fees	\$4,736.00
Hometown actually costs	\$13,937.62

Stockholm Township

Permits 2023	\$34,431.07
101 Development(inspector)paid in 2024 for '2:	\$28,268.61
Stockholm Township Profit	\$6,162.46

Planning and Zoning Cost	
Hometown Actual cost	\$13,937.62
Profit from Permits + 1 pd in 2024 \$4536.96	\$10,699.42
What P&Z cost the township	\$3,238.20

The claims in the 2023 column are all claims paid in 2023 the P Z comparison is taken from what we paid for the calendar year.

2022 TO 2023 DISBURSEMENTS

VENDOR	2022	2023	DIFFERENCE
OFFICE SUPPLIES	\$1,341.02	\$1,781.27	\$440.25
REIMBURSEMENTS	\$4,165.37	\$2,952.03	-\$1,213.34
LAKE REGION/CENTRASOTA	\$15,181.98	\$14,277.86	-\$904.12
FIRE CONTRACT	\$43,057.00	\$44,572.00	\$1,515.00
MAINTENANCE SUPPLIES	\$4,171.79	\$3,890.66	-\$281.13
ACCOUNTANT	\$5,500.00	\$6,552.47	\$1,052.47
SCC UPDATES		\$23,688.86	\$0.00
NEWSPAPER	\$1,665.11	\$1,354.84	-\$310.27
HOMETOWNPLANNING	\$10,200.00	\$18,673.62	\$8,473.62
KEN DURDAHL	\$9,812.72		\$0.00
101 DEVELOPMENT	\$14,986.27	\$28,268.61	\$13,282.34
LAWYER	\$20,759.50	\$12,283.59	-\$8,475.91
GRAVEL	\$94,514.88	\$112,522.14	\$18,007.26
MINNESOTA ASSOCIATION OF TOWNSH	\$960.52	\$1,154.40	\$193.88
MATIT	\$10,422.00	\$8,585.00	-\$1,837.00
GARBAGE AND RECYCLING	\$10,952.40	\$11,086.80	\$134.40
PERA	\$9,612.87	\$24,769.84	\$15,156.97
IRS	\$26,026.24	\$18,770.27	-\$7,255.97
MN TAX AND UI	\$4,451.09	\$2,519.19	-\$1,931.90
ELECTRIC	\$7,784.58	\$7,814.06	\$29.48
INTERNET	\$669.66	\$569.32	-\$100.34
BRYAN ROCK	\$1,035.55	\$3,826.64	\$2,791.09
RECYCLING WINNERS	\$240.00	\$260.00	\$20.00
ELECTION COST	\$4,777.34	\$1,902.39	-\$2,874.95
MISC	\$58.00	\$82.00	\$24.00
WRIGHT COUNTY	\$11,846.00	\$12,751.60	\$905.60
LAKES GAS	\$6,227.43	\$4,100.29	-\$2,127.14
EQUIPMENT	\$14,742.91	\$19,862.35	\$5,119.44
IMPROVEMENT FUND	\$30,000.00	\$20,000.00	-\$10,000.00
EQUIPMENT FUND	\$30,000.00	\$20,000.00	-\$10,000.00
FIRE SIGNS	\$237.68	\$845.20	\$607.52
SNOW REMOVAL		\$8,529.76	\$0.00
DUST CONTROL	\$9,200.00	\$9,916.30	\$716.30
ASHWILL		\$20,271.00	\$20,271.00
MOWING	\$3,444.00	\$4,850.00	\$1,406.00
AR ENGH	\$260.00	\$125.00	-\$135.00
FLATOUT TIRE		\$7,255.06	\$0.00
BROSE		\$2,850.00	\$0.00
PRECISION WELDING	\$250.00	\$65.00	-\$185.00
SPECIAL ASSESSMENT DITCH		\$3,868.54	\$0.00

2022 TO 2023 DISBURSEMENTS

PAYROLL MAINTENANCE	\$51,991.36	\$44,421.32	-\$7,570.04
PAYROLL TREASURER	\$3,615.46	\$2,964.39	-\$651.07
PAYROLL CLERK	\$11,473.61	\$9,312.98	-\$2,160.63
PAYROLL MISC	\$3,788.29	\$1,315.98	-\$2,472.31
TOTAL	\$296,235.00	\$346,086.83	\$49,851.83

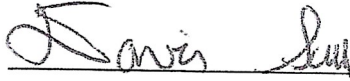
DEPOSITS DIFFERENCE FROM 2022 TO 2023

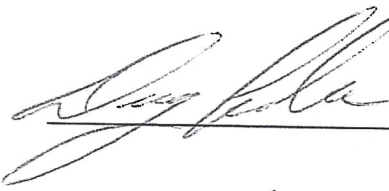
VENDOR	2022	2023	DIFFERENCE
STOCKHOLM RENTAL	\$2,025.00	\$1,850.00	-\$175.00
FIRE NUMBER		\$70.00	\$0.00
PERMIT	\$17,218.88	\$34,431.07	\$17,212.19
VILLAGE RANCH DONATION	\$2,000.00	\$2,000.00	\$0.00
ELECTION FEE	\$6.00	\$20.00	\$14.00
RECYCLING REIMBURSEMENTS	\$1,591.00	\$1,484.20	-\$106.80
WRIGHT COUNTY	\$366,716.57	\$356,367.82	-\$10,348.75
INTEREST	\$92.23	\$152.06	\$59.83
MINNESOTA	\$22,933.83	\$12,796.72	-\$10,137.11
MAILBOX POSTS		\$440.00	\$0.00
STOCKHOLM P&Z FEES	\$2,573.00	\$4,736.00	\$2,163.00
ROYALTIES	\$372.14	\$531.89	\$159.75
INCIDENT REIMBURSEMENT		\$12,477.31	\$0.00
DUST CONTROL	\$8,975.75	\$9,393.73	\$417.98
CEMETARY	\$200.00	\$75.00	-\$125.00
DAYCARE	\$6,000.00	\$6,000.00	\$0.00
VOIDED CHECKS		\$1,140.10	\$1,140.10
COVID	\$54,695.76	\$0.00	\$0.00
OVERPAY IRS	\$499.46	\$0.00	\$0.00
TOTAL	\$485,899.62	\$443,965.90	-\$41,933.72

STOCKHOLM TOWNSHIP
Annual Township Board of Audit Review
Monday March 4, 2024
6:00 pm


We the Supervisors of Stockholm Township find that the financial books and statements presented by the Clerk and Treasurer are in agreement and there are no discrepancies for the fiscal year of 1-1-202 through 12-31-2023.

CK# 13354 + CK# 13684 total \$1,140.10
of voided CKS,

 Supervisor

 Supervisor



 Supervisor

Respectfully Submitted
By Clerk Halonen

STOCKHOLM COMMUNITY CENTER
16233 County Road 30 SW
Cokato, MN 55321

RENTAL RATES

<u>Number of Guests</u>	<u>Stockholm Resident</u>	<u>Non-Resident</u>
1-50 Guests	\$75.00	\$100.00
50-100 Guests	\$150.00	\$200.00
101-200 Guests	\$200.00	\$250.00
201-350 Guests	\$400.00	\$450.00

Hall Use Fees

Fees must be paid 14 days (2 weeks) prior to your event. If fees are not paid on time then we will only accept Cash payments. Your date may not be secured if payments have not been received within the 14 days (2 weeks) prior to your event.

Damage Deposit

\$250.00 check made out to Stockholm Township will be held and not cashed if all appears to be in order with the facility and no damage to the property. This will be returned in a timely manner, at the township's discretion or shredded if you choose, once the final inspection of the facility has been completed after the date you had reserved.

Cleaning Deposit

\$250 of the \$500 Damage deposit is for the Cleaning Deposit. If there appears to be a need to hire someone to clean the facility after your event, then this amount will be deducted from your damage deposit and the remainder issued back to you by in the form of a township check. A checklist will be provided to you once keys are dropped off with you prior to your rental time. You will be required to sign this Checklist upon completion of your rental time and as you exit the building you will drop this Checklist and the keys in the dropbox on the end of the building. This Checklist affirms that you have cleaned the building to specifications, completed all the required tasks on the Checklist and if not, and the Township personnel needs to clean or do any of these tasks, then it will be deducted from this deposit portion.

Rental Fee

The check in the amount of your rate fee (based on number of people) will be separate from the damage deposit check. This check will also be made out to Stockholm Township. If you should cancel your event and do not give the Township Clerk notice within 48 hours prior to your scheduled event, the rental fee will be forfeited. It is at the discrepancy of the Township Board as to emergency situations such as inclement weather, death, illness, etc.