**Attendees include** Vice Chairman**,** Supervisor Andy Engh, Supervisors Davis Sand, Supervisor Nate Terning, Treasurer Cecilie Sangren, and Clerk Wendy Halonen.

**Call to Order –** Vice Chairman, Supervisor Andy Engh called the meeting to order at 7:00 pm.

**The Pledge of Allegiance –** Was recited.

**Agenda Approval –**A motion was made by Davis Sand and seconded by Nate Terning to approve the agenda with an added letter from lawyers regarding Airbnb. The motion carried unanimously 3-0.

**Open Forum –**

**William Rose** -Wanted to say thank you to the maintenance crew for doing a good job with grading the roads and keeping the snow plowed.

**Mike Keagan**- Wanted to say thank you for clearing the roads so fast and keeping them safe for winter driving.

**Mike Lonnee**- Mike says he has been having problems with snow removal on 68th St. He lives on a dead end road and the snow is not yet cleared out. Nate Terning came and helped him clear a big area, so the snow plows can get turned around now. Mike would like to purchase the dead end road but it cannot be sold by the township. Nate will call Ron and let him know that it is cleaned out.

**December 13, 2022, Regular Meeting Minutes Approval –** A motion was made by Davis Sand and seconded by Nate Terning to approve the minutes from the December Regular Monthly Meeting. The motion carried unanimously 3-0.

**12-14-2022 through 01-10-2023 Claims Approval –** A motion was made by Nate Terning and seconded by Davis Sand to approve the claims in the report. The motion carried unanimously 3-0.

**Maintenance Report –** Since last meeting Ron has plowed snow 16 times. 3 times with the patrol, 13 times with the tandem truck, 8 times with the single axle truck. He has installed a new stop sign on 112th and county road 5, started pushing back snow banks will continue to do more with tractor and loader, removing snow from SCC and will go back when time allows. Nate Terning is asking about whose call is it to get additional help with for our road crew. They will address this when they go over the maintenance supervisor job description. Up to this point Ron has made the decision to call for additional help. Nate has also asked about daily logs and records of mileage and hours. There is no record of daily logs or mileage on Ron’s January report. Andy will make a note to call Ron and ask about the daily logs and mileage reports.

**Recycling Winners –** No recycle notebook.

**Planning & Zoning –**

**Fee Schedule-** The planning commission met early in the evening to discuss the fee schedule. The first recommendation is for building permits to change from $62.25 to $175.00. The next recommendation is regarding the administrative orders and deed restrictions. Currently, Stockholm Township charges $100.00 plus recording fees and the recommendation is to increase the fee for administrative orders to $250.00. The next recommendation is in regards to conditional use permits and variances that require a public hearing, it is currently $400.00 the recommendation is to increase it to $500.00. Fred does the initial zoning reviews and has not been adding any fees to the permits. These recommendations would cover some of the costs from Hometown Planning. These fees will be in addition to the building inspector’s fee. Things that are still charged an hourly rate from Hometown Planning would be; phone calls or emails from realtors with questions, ordinances, entitlements, zoning, etc. All of these fees are comparable to Wright County’s fee schedule. A motion was made by Andy Engh and Seconded by Davis Sand to adopt the new fees brought forth by the planning and zoning commission. Motion passes unanimously 3 to 0.

**Ordinance**- The ordinance is to clarify the roles and responsibilities of the town board and planning commission with regard to zoning. The board has already been following this ordinance they just need documentation. The board gave permission to Fred to get started on the ordinance document.

**Revision to Solar Energy-** Wright County did update their solar ordinance after lifting their moratorium and made additional changes. Recommendation from planning commission is to adopt the Wright County ordinance by reference. It is much better than it has been with regard to regulations. Changes that were made to the Wright County ordinance are; they are requiring security from an escrow account for payments, addition application requirements, submit a detail site plan to show compliance with setbacks, disclosure of all materials during construction, plan review by Wright County soil conservation district, and a minimum of one mile distance between any solar arrays. Fred will get started on the process to adopt Wright County Solar Ordinance by reference.

**Model flood plan ordinance**. At previous meetings we have discussed that there are new flood plan ordinance maps. The DNR and FEMA are encouraging that these new maps be used. Wright County has not acted on the flood plan ordinance. Planning commission board says that we should defer any action until Wright County acts on it or until flood plan needs to become final.

**Old Business –**

A letter was sent to board chairman Dan Sangren from Kennedy and Graven with an update on our lawsuit regarding the Airbnb. Andy Engh read the letter. The judge ruled in townships favor**.**

**Ron’s PERA update**- CDS is still working on Ron’s PERA. There are discrepancies between the Stockholm CTAS program and what was reported to PERA. Ron has 3 weeks of vacation at the 10 year mark and had 2 weeks up to the 10 year mark. These are hours that are not paid to PERA.

**CDS update-**We have paid all the fines from the IRS and PERA. There may be more owed to the IRS because the fine amount was dated from September of 2022 and the fine was paid in December of 2022. Clerk will meet with CDS on Friday January 27, 2023, to go over year end procedures and clean up our CTAS program.

**Estimate for New Floor in SCC—**Rough Estimates for carpet tiles just for the carpeted area would cost us about $9000 and $10,000.To replace hard surface $12,000 to $15,000 which is the tiled area. Estimates are dependent on current prices of material and labor. Could we possibly advertise for renting out the SCC? Could we possible use the COVID money for the new flooring? This should be discussed at the annual meeting.

**Maintenance Supervisor Job Description –** The board had some discussion and changes to the Maintenance Supervisors Job description. The changes were given to the clerk to type up. See Maintenance Job Description attached to the minutes. The board is in agreement with the changes. Board Chair to go over Maintenance Supervisor Job Description with Ron.

**New Business**

**MATIT Incident Report-** The clerk has put together the paperwork with the charges that occurred from the past clerk, IRS penalties, accounting service and PERA late fees.

**Mailbox Damage Reimbursement-** During discussion amongst the board it was said that we do not reimburse for mailbox damages.

**Treasurer’s Report –** The treasurer’s report for January was presented by the treasurer. A motion was made by Davis Sand and Seconded by Nate Terning to approve the Treasurer’s report for the month of December. A motion carries unanimously 3-0.

The meeting adjourned a motion was made by Davis Sand and seconded by Nate Terning to adjourn the meeting. The Motion carried unanimously 3-0. The meeting was adjourned at 8:35 p.m.

**The next regular monthly meeting is Tuesday, March 7, 2023, at 7:00 pm.**

**Township Election is March 14, 2023, from 10:00 a.m. to 8 p.m.**

**The Annual Meeting Is Tuesday March 14, 2023 at 8:00 p.m.**

Chairman Dan Sangren

Supervisor Andy Engh

Supervisor Davis Sand

Supervisor Nate Terning

Clerk Wendy Halonen